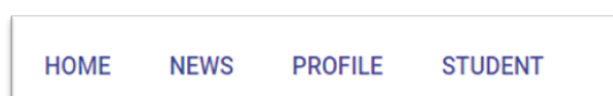# QuickCliq_Adding a student to a Parent Account

Step 1:
Login to your QuickCliq Parent Account.

Step 2:
Select **STUDENT** + select **Add Student**

Step 3:
Enter details for your child
   a. Look up the school* and select the correct school + campus
   b. Enter First + Last name.
   c. Enter your child's year, room number/name and teacher
   d. Enter any other relevant information, including any important Health Warnings.

Step 4:
Select **ADD CHILD** to save this profile

Step 5:
Select **HOME**.
From here you will be able to view your child's profile and proceed to place your orders.

*if the school does not appear please double check the spelling or perhaps locate the school by entering the suburb instead of the school name. If your school does not appear please contact our support team:
1300 11 66 37
support@quickcliq.com.au