



St Peter's Primary School – P & F Meeting Minutes

7:15pm Tuesday 14th March 2017

1. OPENING PRAYER: G. Ward

Tranquillity

2. ATTENDANCE:

Attendees: Naomi Antenucci, Gillian Aves, Renee Bennett, Angela Bird (ComMem), Richard Boyd, Paul Brennan (AP), Janelle Condo, Belinda Cordova, David Dawes, Tanya Dawes, Heather Duttson, Donna Farley, Brad Foote (Pres), Lysette Hunter, Rachelle Lord, Laura Marzo, Kelli Matusik, David McLeww, Alissa Pizzolante (Sec), Betti Radford, Alison Rawson (ComMem), Vicki Robbins, Genelle Ruehland, Kylie Skinner, Sharon Smith, Nathalie Vidot, Michelle Vlahos, Greg Ward (Prin), Suzanne West, Magda Wittek (Tres).

Apologies: Alisa Cardaci (ComMem), Amanda Cox, Catherine Grindley, Raelene Notley (VP), Kristie Olszewski,

3. MINUTES FROM PREVIOUS MEETING:

Motion to accept minutes from P&F Meeting on 7th February 2017.
Proposed- R. Notley; Seconded – N. Vidot.

4. BUSINESS ARISING FROM PREVIOUS MEETING:

a. New Scholarship in 2017: B. Foote .

Will discuss at a later meeting.

b. Music Banners: B. Foote

M. Powell to get quotes. Then P&F will vote to allocated funds.

5. REPORTS:

a. Principal's Report: G. Ward

1. We had nearly 40 families attend the open mornings held on Tuesday, 28 February and Thursday 2 March. I thank Lisa Deans, Paul Brennan, Nadia Mitsopoulos and the staff that were involved in organising this event that showcased the high quality programs and learning environment we provide for our St Peter's students. However, the real feature of the open morning on the Tuesday was the very capable way the Year 6s led the tours. We can be very proud of the qualities and attributes our St Peter's students reflected through the way they interacted with the families.

2. Since the last meeting, our Year 6s have returned safely from their camp at Forest Edge, Waroona. We were treated to a snapshot of what they experienced at the assembly on Friday. I congratulate them on the way they met the personal and group challenges that were part of the camp program to step outside their normal 'Paradigm'. I once again express an appreciation to our St Peter's staff for sacrificing family time to facilitate the camp program.

3. Minor works that were started over the Christmas holidays are nearing completion. The second hand uniform shop now has a new home, a lunch area for ECE staff is close to being ready and the storage areas for the cleaners and P and F are under construction. The project was delayed by the Council approval process. There is also a refurbishment of a small group teaching space between the two year one classes being undertaken.

4. We are currently working with Peter Lippman from a company called 'Places Created for Learning'. Peter is an international expert in spatial design of learning environments and works with schools locally, interstate and internationally. We were looking at getting Peter's input on how the physical environment may be designed to support St Peter's pedagogy, practices and operations prior to embarking on a phased replacement of the furniture in the classrooms starting at the year 6 level in 2017. In the process, he will also work with teachers at all year levels to advise on how they might better use the furniture already in classes to create enhanced and more functional learning environments.

5. Indonesian has been given a home this year in what was known as the Extension classroom. The Extension program is now being facilitated in the second computer lab at the back of the library which will also continue to be used by all classes. This space will be redesigned this year.

6. The Swimming Carnival has been rescheduled to Wednesday, 29 March as a result of the installation of a new water heater at Bayswater Waves. We received late notice of this work being undertaken.

7. On 14/15 March, our 4-6 students were part of the STEM (Science, Technology, English and Maths) presentations accessed through Woodside. Ingrid Kenwery and Clare Francioni are thanked for organising this educational experience. They used a hands-on interactive way of introducing the children to the exploration and processing involved in the oil and gas industry.

8. We have early close on Monday, 20 March to facilitate the teacher parent conferences. The three main questions that will guide the discussion and feedback are 'Where are the students going? (Learning intentions, success criteria, learning goals). How are they going? (Results, outcomes, learning growth, successes) and Where to next? (What are the next challenges and steps).

9. The community was notified 14 March of the appointment of Lisa Deans to the Assistant Principal position at Good Shepherd Catholic School Lockridge. I congratulate Lisa on the appointment, express a deep appreciation for the enormous contribution she has made to St Peter's over nearly 20 years, including 9 years as a member of the leadership team and wish Lisa every success as she looks to open up further career opportunities. Lisa takes up the appointment at the beginning of term 3.

10. As has been published 24 April, 2 June and 6 June are pupil free days. The final pupil free day for 2017 is confirmed as 17 July (first day of term 3).

11. I am about to commence the interviews of new families who have a child enrolled to commence Kindergarten in 2018.

12. On Tuesday morning, the staff gathered for Mass before school to make a 'Commitment to Service' to the St Peter's community and to pray for the grace to give God's word a voice at St Peter's through what we teach, how we teach and by giving witness to Gospel teachings. The new staff Karyn Gallagher and Emma Pavlenko (formally Coultas) were given a special blessing and presented with a scroll with a Prayer of Blessing to welcome them to the Catholic Education family.

b. President's Report: B. Foote

- P&F Self Introduction – every one at meeting introduced themselves with some background.

- Congratulations to Mr Ward and the leadership team over the last few weeks. I have had comments about the level of support given to parents.
- Gave floor to P. Brennan to present PowerPoint on the School Plan. Cost ~\$370, 000 of which ~ \$250,000 allocated by School Board. Including play areas near Year 2 classrooms, Quiet Area and Basketball court. Plans for a Pirate ship, Spider climb, Cubby house, Water flow/Creek and resurface of Basketball court. May incorporate an “outdoor classroom” area. Start in Term 3.

M. Wittek – P&F would still like to apply for grants which may pertain to this.

B. Foote – P&F has been saving the Levy for this project and will possibly commit ` \$120, 000 to School.

Any Queries please email me directly or thru your Class Rep.

R. Notley – the P&F has historically funded a large project within the School. Examples are Air Conditioning, Smart Boards and Computer Lab outfit. This is why a large amount of the P&F Levy has been set aside.

c. Treasurer’s Report: M. Wittek

Little Activity this month at start of the year.

Was awarded a Bank West Easy Grant. Any other ideas for grants welcome.

Income – Second Hand Uniform Shop; Basketball and Netball.

Expenses – Basketball, Year 6 Graduation and Welcome BBQ.

Would ideally like the Balance to be around \$18-20,000 as a buffer.

Motion to accept Bank Reconciliation Statement for February 2017-

Proposed - A. Rawson; Seconded - R. Notley.

6. GENERAL BUSINESS:

a. Welcome BBQ (Friday 24th Feb): A. Rawson

Thank you to Gill and Will Aves & Janelle Condo for stepping up when I was not available. Was a great turnout. Hamburgers were a hit and production line will be streamlined for future events!

b. Disco (Fri 31st March): A. Rawson for K. Lycho

Coordinator or two needed for 2018!

Would like different people to step up and make new groups to run events. We cannot have these events without parents to run them.

N. Vidot - Suggested a 3 year term may put people off.

However this flexible and it gives you a couple of years to get to know the event and then hand it over as well.

c. Basketball: V. Robbins

Introducing Sharon who will be taking over, however we still need a committee.

Online payments from now on and will need P&F bank details.

Permission to give a Third party the P&F bank details, however will still pay the games by cheque.

Two of the Girls teams made the finals.

Boys missed out by 1 point!

March 31st for registration for Winter Comp.

d. SPD: R. Boyd

SPD Camp – 45 families over 100 people. Weather was on our side and it went very well. Feedback was to have reminders on Facebook as this is well used as a communication tool.

SPD Talk @ Bowling Club had about 15 attend and we have a new committee member.

WAFL Round Leederville 8th April , will be in newsletter.

e. Sausage Sizzle: B. Foote - TBA

f. Second Hand uniform Shop: A. Rawson

Relocated to near Canteen, green door. Thank you to Brad, Janelle and Paul for help moving. Banked~\$1,700.

g. Class Representatives 2017: B. Foote

All Classes now full. Please pass on emails from P&F and pass feedback back to P&F. P&F Meeting point will be given to you by Raelene to pass on.

h. Ride To School (Fri 17th March): B. Foote/ A. Rawson

7:45 am onwards at bike racks near Basketball court. Volunteers needed.

i. Fundraising/Sports Activity: B. Foote - TBA

j. Mothers Day Event (Fri 12th May): A. Rawson

High Tea at Tranby House for Lunchtime. ~ \$33 per person. 70 people thru Try Booking.

k. Year 6 Graduation: V. Robbins

Would like to pass this on to Year 5 Reps early. St Peters' tradition to have Year 5 host the Supper and Decorations after Graduation Mass. Canteen will provide catering. There is a file to guide you.

I. Netball: D. Farley

Registrations are open.

Grading Sunday 19th for Years 5 and 6.

Thank you to M. Romani.

Coaches are covered.

A few more Year 3's needed.

Season Starts Saturday 29th April.

Discussion regarding a Netball uniform was to use the School Sports Uniform and use the money for better Bibs.

7. NEXT MEETING: 7:15pm Tuesday 4th April 2017.

8. CLOSE MEETING: 8:40pm.