



St Peter's Primary School – Parents & Friends Meeting Minutes

7:15pm Tuesday 8 May 2018

1. OPENING PRAYER:"Beautitudes for Mothers"

2. ATTENDANCE:

Attendees: Nicole Gatsoulis (Sec), Emma Butler (Pres), Richard Boyd (VP), Magda Wittek (Tres), Angela Bird (ComMem), Nathalie Vidot (ComMem), Greg Ward (Prin), Courtney Dunsire (AP), Paul Brennan (AP), Joanne Oksanen, Jodie May, Amanda Cox, Ruth Lyra, Deane Luca, Sharon Smith, Rebecca Nairn, Emily Glover, Gill Aves

Apologies: Darren Oliver (CommMem), Natalie Palermo-Martin, Maria Pena, Marinka Taylor, Catherine Grindley, Kelli Bradbrook, Gemma Palmer, Lisa Parella, Tess Jackson, Tina Reardon, Hannah Coufas, Claire Perlini, Lynda Cordeiro, Frances Simpkin, Leah Campbell, Erica Fonseca, Kylie Skinner, Fidelma Cheyne

3. MINUTES FROM PREVIOUS MEETING:

- Motion to accept minutes from P&F 10 April 2018
Proposed – Emma Butler; Seconded – Richard Boyd

4. BUSINESS ARISING FROM PREVIOUS MINUTES:

Nil.

5. REPORTS:

a. Principal's Report: Greg Ward – Please see Attachment 1

b. Assistant Principal Paul Brennan

New School Website (Go live date anticipated in approx. 3 weeks)

- St Peters will be in full control of the website provides a 'one stop shop' facility for parents, students, employees
- New images and more user friendly new layout
- Teacher Blogs – new feature that parents can subscribe to. Function will provide updates about your child's class, reminders about 'What's on' and some approvals/parent consent forms can be completed here. The function will minimise the emails currently sent to parents and caregivers
- Newsletter will be accessible straight from website – no 'click through' required



- Can subscribe to the school calendar – this will issue reminder alerts about activities
- The project team are open to suggestions for content to the website
- Suggestion: To have a school classroom map

c. President's Report: Emma Butler

- Thanks to Richard for chairing the last meeting.
- St Peter's Dad's campout was a big success – great work Richard.
- Disco was a great success – Thank you emails have been sent to coordinators. Putting together a feedback sheet of successes and suggestions for next year.
- Mother's Day Preparation - For the stall and Mother's Day Breakfast
- P & F have a new storage area near the canteen

d. Treasurer's Report: Magda. Wittek

- Deposits received – Camp Out, Netball, Footy Tipping and Entertainment Books, Kidsport (Netball)
- \$604.50 deposit – tbc
- Balance = \$39,473.82

6. GENERAL BUSINESS:

a. P&F FINANCIAL INSTITUTION (Emma Butler)

- New bank account will be opened at Bendigo Bank. Minutes from April meeting outline the approval
- Two signatories in addition to Magda - Alison Rawson and Emma Butler

OUTCOME: Passed

b. MOTHERS DAY BREAKFAST (Alison Rawson)

- Will be held Friday 11 May, beautiful weather predicted.
- Was some confusion with the RSVP's – some mothers didn't realise that the children could attend, so catering has been amended to reflect new numbers
- 550 expected to turnout – Ratio 200 mums to 350 children
- Anticipated spend \$1,000
- Coffee van and an urn available and food for different dietary requirements
- 7 to 8 helpers on the morning arrival time 6:30am at school. Rosters have been distributed.



c. MOTHERS DAY STALL (Angela Bird)

- Toula and Jacquie unable to attend tonight's meeting. Email sent from school outlines all the details
- Will be held in the Indonesian Room, Thursday 10th May and Friday 11th May
- Set up of room will commence on Wednesday
- Kids to bring up to \$10 in change and a plastic bag for their present
- A charity jar will be available for kids to donate their leftover money – proceeds will go to a Women and Children in need charity.

d. FUN RUN (Richard Boyd)

- Richard received email from Hello School Fundraising in relation to holding a fun run.
- Feedback about previous St Peter's P & F event using Hello School Fundraising – turned out to be a very costly exercise
- School is not opposed to conducting Fun Run, but we need a purpose to raise the money and have a better way to do it.

OUTCOME: Richard will decline the offer from Hello School Fundraising

e. DISCO (Alison)

- Profit \$1,700. Excellent evening and lots of positive feedback from parents and children
- The clean-up was quick, it was a long day for the ladies involved – they started set up at 1pm
- Success - Use of canteen for the older groups, rosters of the helpers
- Feedback - Better system needed for the float, in need of surplus silver coins. Parents seemed to bring notes – next year parents will be requested to send coins
- Suggestion - As the line for the photo booth was quite long, a query was raised about if the photo booth is needed. Suggestion put forward to have an official school photographer for the night and multiple dress up stations – to speed up the process
- Lessons were learnt and will be forwarded to next year's committee for consideration
- Disco committee - Are welcoming feedback to improve on next year's disco



f. ENTERTAINMENT BOOK (Alison Rawson)

- \$784 has been raised so far, which is excellent
- Flyer has gone home in the student's homework folders
- Books are ready for distribution

g. SEMINARS (Alison Rawson)

- All and ready to go

YEAR 5 - (Resilience) - Thursday 31 May
2 sessions: 8:40am & 9:40am

YEAR 6 - (Resilience) - Thursday 23 August
2 sessions: 8:40am & 9:40am

- WACSS conduct a protective behaviour workshop in Hillary's directly with the children for protective behaviours, information on FB page.

h. BASKETBALL (Sharon Smith)

- Nothing to report
- New hoops have arrived and waiting for court to be re-surfaced

i. NETBALL (Alison Rawson)

- Temporary hoops are available to use for the undercover area
- Laura has made a deal with Noranda Subway to provide subway vouchers for the netball and basketball awards
- Alison is still going to work on getting something from Grill'd

j. (SPD) ST PETERS DADS (Richard Boyd)

- Events coming up:
- July - Bowling @ Morley - still waiting on confirmation from the centre regarding lanes availability
- July - WAFL match
- August - Sausage sizzle at Bayswater Bunnings
- Dates – Possible a Sunday – historically has a better turnout
- Richard requires the high res SPD logo to use for the Fathering Project Banner
Feedback: Paul Connell may have this



7. **NEXT MEETING:** 7:15pm Tuesday 12th June

8. **CLOSE MEETING:** 8:00pm

Outstanding Actions from Meeting

ITEM TITLE	ACTION
Basketball	Moveable Hoops
Mother's Day Stall	Update from Committee re: event

DRAFT



ATTACHMENT 1 - PRINCIPAL'S REPORT – MAY 2018

Principal's P and F Report May 2018

1. Several projects were progressed over the holidays. While it has taken longer than expected, the re-development of the play spaces is now reaching a conclusion. The final part of this will be the resurfacing of the basketball/netball court in the next couple of weeks and the construction of the mud kitchen in the Early Childhood centre playground. In addition, a storeroom has been added for the music room with a verandah for children waiting for music classes. In the assembly area, an additional space was created outside the year one classes by putting a roof on a storage area adjacent to the stairs leading to the canteen. This will largely be used as an overflow for storing sporting equipment, tables etc. It will help to address what was an unsightly area of the school and make it a more useful space. The new bicycle/ scooter shelter was also completed on the holidays. The refurbishment of the staffroom is now underway and will be completed in the next few weeks. The plans to refurbish the year 4 classrooms are also well advanced. I thank Paul for the work done to plan and manage these improvements to our facilities.
2. The staff participated in a Math's workshop facilitated by Paul Swan at the beginning of the term. The aim of this professional learning was to improve the routines we have on a school-wide basis for developing the mental computational skills of our students.
3. As we gathered on Tuesday to begin the new term, we took the opportunity to hold a short ANZAC service. I thank the year 5M students who so capably and respectfully led the commemoration and created an atmosphere for our students to honour and remember the commitment, selfless sacrifice, love and mateship of those who have served in the armed services. We also call to mind those who are serving our nation today in the hope and pursuit of peace and a better future.
4. On ANZAC Day, we were represented by our senior leaders Charli Maroni and Katherine Gilbert at the Mt Lawley ANZAC service. They were great ambassadors for the school.
5. The Year 3 and 5 students will participate in the National Assessment Program-Literacy and Numeracy in the week commencing Monday 14 May. NAPLAN tests provide point in time information in relation to student performance in Reading, Writing, Language Conventions and Numeracy. There are a number of contextual factors that will influence how well a student will perform on a particular day in these tests. The results from NAPLAN tests are intended to complement the existing range of school based assessments and it is important that students are not overwhelmed by the experience or the tests are given undue emphasis. The NAPLAN results assist in providing one part of the picture of your child's demonstrated learning.
6. The Year 6s participated in a retreat last week as part of their preparation for being confirmed by Bishop Don Sproston at celebrations on Sat 9 and Sun 10 June. The retreat was facilitated by Mario Borg and a youth ministry team. The first of the parent workshops will be held next week. I take this opportunity to acknowledge Chris Neville, the parish coordinator, along with the St Peter's staff team, for the wonderful work done in partnership with the parents to prepare the children in a meaningful way to receive the sacraments.



7. The workshop for Parents who wish to qualify to be helpers in our Literacy and Numeracy program will be held soon (Thursday 17 May). The workshops cover instruction on how to assist children with Reading, Writing, Spelling and Numeracy. The workshop provides helpers with a common language and a set of strategies to use when assisting students. The approaches are also useful when helping children at home. The emphasis again this year will be on parents who have not attended the workshop previously rather than on parents updating their accreditation. We are very fortunate to benefit from parents and extended family members volunteering their services in a range of areas including helping with class programs such as just mentioned to enrich the opportunities for our students. This includes yourself as P and F members who generously contribute to the common good. The National Volunteers Week (21-27 May) reminds us to thank the nearly 150+ parents who help with various aspects of school life during the year.
8. I congratulate the students who will represent St Peter's at the Interschool Swimming Carnival being held on Friday 11 May at the Challenge Stadium.
9. While talking sport, we have the school cross country carnival on 31 May for the Year 3-6 students.
10. The next two pupil free days are June 1 and June 5 on either end of the WA Day long weekend in June.
11. We will once again participate in the National Simultaneous Story Time on 23 May. This is an initiative of the Library and Information Association and is in its eighteenth year. It is used to highlight the value and fun of books using an Australian's children's book. I think I get to read 'Hickory Dickory Dash' to the Year 2s this year simultaneously with thousands of other participants (approximately 550 000 children in 3500 locations) around Australia.
12. We initiated a lunchtime Chess Club this week for year 5 and 6 students. This is ahead of St Peter's hosting an inter-school Chess competition for approximately 200 students next term. I thank Clare Magee for organising this event.
13. The final day for students this year is 7 December. There was some uncertainty at a system level about the finishing date and this has now been confirmed.
14. There is a further redevelopment of the website currently underway. I will handover to Paul to give a preview of the changes in the architecture of the website.

Greg Ward
Principal

8 May 2018