



St Peter's Primary School – P & F Meeting Minutes

7:15pm Tuesday 2nd May 2017

1. OPENING PRAYER: G. Ward

Pope Francis' Five Finger Prayer

2. ATTENDANCE:

Attendees: Naomi Antenucci, Gillian Aves, Angela Bird (ComMem), Paul Brennan (AP), Janelle Condo, Linda Costerella, Melinda Di Silvio, Donna Farley, Brad Foote (Pres), Catherine Grindley, Laura Marzo, Kelli Matusik, G Nicol, Alissa Pizzolante (Sec), H. Puttson, Betti Radford, Alison Rawson (ComMem), Kylie Skinner, Nathalie Vidot, Greg Ward (Prin), Magda Wittek (Tres).

Apologies: Richard Boyd, Alisa Cardaci (ComMem), Tanya Dawes, Louise Dragojevich, Rachelle Lord, Raelene Notley (VP), Kristie Olszewski, Shane O'Shea, Amber Salva, Michelle Vlahos.

3. MINUTES FROM PREVIOUS MEETING:

Motion to accept minutes from P&F Meeting 14th March 2017; Proposed – A. Rawson; Seconded – J. Condo.

Motion to accept minutes from P&F Meeting 4th April 2017; Proposed – A. Rawson; Seconded – N. Vidot.

4. BUSINESS ARISING FROM PREVIOUS MEETING:

a. TRUE Values Scholarship: B. Foote

To be named in honour of Joe Tavelli. Some information about Joe...

- First involvement at St Peter's in 1968 with his daughter commencing Y1.
- Has had 7 children attend St Peter's.
- Continued his involvement when Grandchildren were at St Peter's (1992-2004).

- Regular attendance at School Assemblies and Masses.
- Regular volunteer at Sports Carnivals.
- “Graduated” to race starter after many years.
- Became “Mr Fixit” helping the Nuns at St Peter’s and St Thomas Aquinas.
- Received Life Membership of St Peter’s in March 1979.
- First Life Member of P&F.
- Organised busy Bees at the School & Parish.
- Strong relationship with the Parish and volunteers as a Special Minister.
- 80 years old and still manages the school maintenance.

b. Music Banners: B. Foote

Quote for each banner ~\$70 x 30 = ~\$2, 200 plus artwork.

Vote on at next meeting.

c. Vote n School investment: B. Foote

The vote at the last P&F meeting was unanimous, however hadn’t put minuted proposal on website for perusal. Vote has been rescheduled.

Vote St Peter’s P&F to contributing \$120,000 to School for Playground improvements.

All in Favour. Passed.

5. REPORTS:

a. Principal’s Report: G. Ward

1. On Sunday at the 10.00am mass, Fr Jeronimo was formally installed as the Parish Priest of St Peter’s by Bishop Don Sproxton. For the last 11 months, Fr has been the Priest in Charge at St Peter’s and so is already well known in our community. As was said on Sunday, Father Geronimo’s faith is contagious and he has made a significant impression through his enthusiasm, energy and pastoral leadership. The acceptance by Fr of the appointment is an acknowledgement of his ongoing commitment to the parish and his willingness to continue his work in the St Peter's community. We look forward to continuing to strengthen our partnership with the parish through our collaborative relationship with Fr Jeronimo.

2. This term will see the sacramental preparation programs for Reconciliation and Confirmation become a focus for the Year 3 and Year 6 families. The Confirmation celebrations will take place at the 10.00am

mass on 28 May and 18 June. The workshops for parents of Confirmation candidates are being held this week.

3. There are some presentation changes to the St Peter's website that came into effect this week. However, with most of these transitions there are some initial difficulties being experienced and not all the information is accessible. There will be further development of the website going forward.

4. Our staff participated in what we titled the 'Pop up Workshop' on Monday 24 April. I referred to this event in the last P and F report but expand on the experience tonight. This was the first time we had provided a range of diverse professional learning opportunities on one of our PD days. There were 10 separate topics and fifteen sessions. Each staff member attended three sessions during the day. The workshops were facilitated mainly by St Peters staff with external experts also presenting. The range of topics looked to cater for all staff. The day helped to highlight the great expertise we have on staff. Planning for the day commenced at the end of 2016 and I acknowledge the great work of Paulette Aquino in coordinating and organizing the professional learning experience. We intend to use this format again for one of our pupil free days in 2018. The next 'Pupil Free' days in 2017 are either side of the WA day long weekend 2 and 6 June. One of these days will involve the staff being introduced to the 'Keeping Safe' curriculum that teaches children to recognize abuse and tell a trusted adult about it, understand what is appropriate and inappropriate touching and understand ways of keeping themselves safe. While we have had elements of a child protection program this will ensure there is a more comprehensive approach to a child protection curriculum at St Peters.

5. Last term through a small number of mutually exclusive events as announced, we have welcomed Kirsty Maher (6B), Emilee Conca (2M) and Sinead Daly (6B) to our staff team. With Lisa Deans making a transition to her new role at Good Shepherd, there have been some redistribution of duties. Kerry Morcombe, who is our Reading Recovery teacher, is picking up the students who Lisa was working with in what we called a 'Reading Mileage' program for students requiring additional support to develop reading skills. Clare Magee has been employed to teach the Gifted and Talented and Enrichment program. We have been fortunate to pick up the services of Clare who is highly regarded, qualified and respected as a teacher in this area. While further adjustments will be made to leadership responsibilities, initially Angela Seal who is currently our Curriculum Coordinator, will extend her time to take on some of the AP role in addition to her current duties. When

all of the changes are in place, the new leadership arrangement for the remainder of the year will be communicated to the wider community. A recruitment process will be undertaken later this term to appoint a new Assistant Principal for the beginning of the 2018 school year.

6. I congratulate the students who are representing St Peter's at the Inter-school Swimming Carnival being held at Challenge Stadium this Friday, 5 May.

7. As mentioned previously, we have NAPLAN next week for our Year 3 and year 5 students. As I have said repeatedly it is point in time information. The results from NAPLAN tests are intended to complement the existing range of school based assessments and that it is important students are not overwhelmed by the experience or that the tests are given undue emphasis. The NAPLAN results assist in providing one part of the picture of each child's demonstrated learning.

8. The building and renovation work is nearing completion. As has been mentioned the lunch area for the ECE staff team and the second hand uniform shop is now in operation. The cleaner and P and F storerooms will be ready for use this week. The renovation of the Early Years Intervention Room is also nearing completion. Further projects this year will be the refurnishing and the repurposing of the room at the back of the library and replacing the furniture in the Year 6 classrooms.

9. After very careful consideration and a comprehensive proposal, I have allowed Woodwind and Brass lessons to occur during the course of the school day. Previously we had a policy of having the music tuition program conducted before and after school only to limit the disruption to the teaching and learning program in the key learning areas. The popularity and demand for the Brass and Woodwind program and the advantages of retaining the expertise of Sam Parry to tutor students were key influences in the final decision (Sam is qualified to teach 10 different instruments professionally and is involved in many music enterprises including being the founder and conductor of the Western Australian Charity Orchestra). The program has expanded from 20 students to 62 in the last year. Had we not made the change this would have clearly restricted the opportunities for our students and Sam would not have been able to continue because of his other commitments. At this stage the Woodwind and Brass program is the only exception to the tutoring policy with lessons to begin after 11.00am on Tuesday and Friday, that the lesson times are rotated to avoid the children missing out on the same lessons and that the option for after school tuition remains for students who may be disadvantaged by being withdrawn from class on a regular basis for the music lessons.

b. President's Report: B. Foote

We have a new store room – please keep it tidy.

c. Treasurer's Report: M. Wittek

Income – Disco, Netball, Basketball.

Outgoing – Mother's Day Stall.

Balance ~\$119,000.

Predictions for income 2017 include P&F Levy of \$25, 000 of a total of \$55,000.

Motion to accept St Peters Summary Bank Reconciliation Statement from April 2017. Proposed – M. DiSilvio; Seconded – G. Aves.

6. GENERAL BUSINESS:

a. Festival in the Wood (21st May): B. Foote

Date confirmed. St Peter's Stall behind DeVine Cellars. Raelene to send out roster. Year 6 can help as well. N. Mitsopolous had offered garage for storage. Good for promotion of the School. Thank you to Vince Gareffa from Mondo Butcher for the sausages.

b. Basketball: nil – however more Year 5 players required.

c. SPD's: B. Foote for R. Boyd (apologies)

Richard has a radio interview for The Fathering Project.

WAFL game there was a good turnout.

Next Event: Ten Pin Bowling Sunday 28th May.

d. Bunnings Sausage Sizzle: B. Foote

Date Sunday 20th August, Morley store. More to follow.

e. Second Hand Uniform Shop: A. Rawson - nil

f. Mother's Day Stall: B. Foote for J. Audino

10th - 12th May. Set up roster 1pm Wednesday 10th. Open full day Thursday 11th and half day Friday 12th May.

g. Fundraising/Sport Activity: B. Foote

No Event this year.

Wine Raffle – Look into regulations. Would like donations from businesses.

Would like a reason for the fundraising.

h. Mother's Day Event (12th May): A. Rawson.

High Tea at Peninsula Gardens Tea Rooms. 57 tickets sold.

i. Quiz Night: A. Rawson

No date as yet. Looking at end of October. Need MC and caller.

j. Netball: D. Farley

Started on Saturday 29th April. Umpires all sorted.

Code of conduct – will be looking to see if we can discontinue having Yr5 & 6 teams graded. Club Netball has Years 4/5/6 mixed, and they play with our Year 6's.

k. Pirate Day (9th June): R. Notley

Organisation in progress.

l. Seminars: A. Rawson

Protective Behaviours – Tuesday 30th May. 40 tickets so far. Ties in with Staff PD topics. Have invited several nearby schools.

m. Classroom Cash: B. Foote

Thank you to the people who ripped out the newspapers.

n. 2018 P&F Committee:

President, Secretary needed for 2018. Possibly other roles as well TBA

7. NEXT MEETING: 7:15pm Tuesday 13th June 2017.

8. CLOSE MEETING: 8:20pm.

DRAFT