



St Peter's Primary School

P & F Annual General Meeting Minutes

7pm Tuesday 1st December 2015

1. OPEN MEETING: 8:35pm – B. Foote (President)

I declare this meeting open and welcomed you all.

We appreciate your time and attendance both tonight and throughout the year.

Introduce Executive Committee Members: Vice President - Alison Rawson (apologies); Treasurer - Graham Forrest; Secretary - Alissa Pizzolante; General Member – Angela Bird & Jean Paradise (apologies).

2. ATTENDANCE: Holly Allen, Laura Antenucci, Renee Atkins, Gillian Aves, Juanita Andrews, Paulette Aquino, Annette Barron, Angela Bird, Lisa Bishop, Anita Blagg, Marie Bonne, Helena Boyd, Olivia Brown, Jo Carbone, Robyn Cherubino, Amanda Christie, Janelle Condo, Paul Connell, Belinda Cordova, Lisa Deans (AP), Danielle DeCinque, Amanda De Gooijer, Genevieve Dimitrevski, Dan Etherington, Amy Eva, Louise Ferres, Bianca Flamini, Brad Foote, Lisa Foote, Jezzamin Fricker, Kirsten Greenwood, Rochelle Higgins, Louise Hilton-Sims, Melissa Hoppenbrouwers, David Hoye, Lysette Hunter, Annalisa Hutchinson, Zoe Jenkins, Cheryl Johnston, Tiffany Johnson, Silvia Kaczmarczyk, Sam Kamudu, Judy Kelly, Ingrid Kenwery, Diane Lyons, Catherine Lucente, Grace Marchesi, Jodie Marshall, Rosey Martin, Laura Marzo, Mel McAlister, Naomi McCoy, Tanya McGuire, Kim McQuillian, Nicole Murray, Raelene Notley (VP), Nadia Mitsopoulos, Jeremy Nicoletto, Emma Palmer, Rita Panebianco, Jean Paradise, Angela Patti, Alissa Pizzolante (Sec), Tania Preston, Tania Ranieri, Alison Rawson (VP), Claudia Reyes-Razi, Sharmaine Reynolds, Rechelle Reuben, Fran

Saccoccio (Tres), Lorraine Silvi, Vicki Stockley, Elizabeth Sweetman, Lorena Townsend, Rebecca Vaccaro, Nathalie Vidot, Marg Warrener, Jenny Wood, Ivan Wu (Pres), Gretchen Yates, Kym Zagar, Julianne Zinni.

APOLOGIES: Carol Armstrong, Renee Bennett, Alisa Cardaci, Yoshiko Collins, Liz Cunningham, Katrina Dalziell, Melinda DiSilvio, Robyn Gianotti, Emily Glover, Natalie Hoye, Jacqui Law, Kylie Lycho, Ruth Lyra, Janis McCort, Angela Seal, Deanne Waddell, Carmel Cameron, Steve Miranda (AP), Kelly Morcombe, Adriana Pinto, Angela Seal, Michelle Vlahos, Amanda Simpson, Jean Paradise.

3. MINUTES of the P&F AGM held on 2nd December 2014:

Motion to accept Minutes from P&F AGM 2014 - proposed N. Mitsopoulos; seconded – J. Condo.

4. REPORTS:

a. President's Report: B. Foote

This past year is my first year being involved in the St Peter's Parents and Friends Committee.

It has been very busy but also very enjoyable.

I was fortunate to be voted in as your P&F President for 2015 and have been amazed by the amount of support that we have been provided with by our school community.

It was not until I took on this position that I realised how blessed we are to have so many people who consistently offer their assistance.

Without all of this help it would be difficult to achieve all that we do each and every year.

I have been overwhelmed by the response that we receive when we have called out for help to assist in everything that we have managed to complete this year.

We never have a shortage of helpers and on most occasions we have a surplus, a great problem to have.

It was mentioned throughout the year by someone external to the school that the community involvement at St Peters outshines all other schools that she attends (which is at least one per week).

Our Executive Committee that comprises **Alison Rawson** (Vice President), **Graham Forrest** (Treasurer), **Alissa Pizzolante** (Secretary), **Jean Paradise** (General Committee) and **Angela Bird** (General committee) have again been wonderful and I thank them for all the support and guidance that they have provided.

All work tirelessly and I appreciate all the time and effort that they contribute.

Unfortunately we are losing **Alison, Graham & Jean** at the end of this year.

The loss of these three wonderful people will leave a huge hole as they have been valuable members of our committee and will be missed greatly.

Your contribution has been invaluable and I personally thank you for all of your support and encouragement this year.

I would like to give a special thank you to **Ivan Wu** (2013 & 2014 President) for his direction and for all of the work that he put in over the previous two years.

I too would like to thank **Greg Ward** (Principal) and his Leadership Team, our fantastic teachers and the always helpful ladies in the front office.

The work of our Committee is made so much easier by having such a strong relationship with all involved in the schooling of our children.

To our Class Representatives we say a massive thank you.

The position of a Class Representative is extremely valuable as it keeps our Committee connected to all of our parents.

It is often a thankless position but without you we would be less likely to achieve our objectives.

Thanks you to all that attended the monthly meetings, for the input that you have provided and for helping to keep them short and constructive!!

Some of the events that we held during the year were as follows:

- Welcome BBQ – always a great time to welcome in our newest families to St Peters
- Sundowner – a perfect way for strong working relationships to be formed and enhanced between Staff, Class Reps, Parish and School Board members.
- Mother’s Day Stall – one of the days of the year that our Children absolutely love and so well organised
- School Disco – always a favourite to show off the dance moves!!
- Photo Day – a first for the P&F and well supported
- Quiz Night – the return of the legendary St Peters P&F Quiz Night. Special mention needs to be made of the committee that was made up of **Alison Rawson, Melissa O’Brien, Angela Bird, Suzanne West and Sharyn Rodger**; you all did such a magnificent job to make the night so successful. Thanks too to our brilliant Quiz Master from Channel 7, the one and only **Mark Gibson**. Due to the amazing generosity (time, donations, services....) of our community we managed to make a profit of over \$7.8K, which was all used to provide new sporting equipment for each and every Class.
- DADember and the many St Peters Dads activities held throughout the year – it is very pleasing to see the numbers attending these events increasing every year
- Obstacle Course – final result yet to be calculated but a day that all was enjoyed thoroughly be all involved. A special mention to **Rosey Martin** for all that she did, to Ms Connor and to each and every parent that helped out on the day to make the day run so smoothly.
- Father’s Day Breakfast – a great way to start a Friday and a special weekend
- Family Camp – wow, what a weekend!!
- Family Christmas BBQ – sure to be another huge success.

A major project that we committed to this year was the refurbishment of the eLearning hub.

We contributed a large amount of your funds to the establishment of the eLearning Hub.

This Hub is already being enjoyed by our children and will continue to be an ideal place of learning for years to follow.

All of these events and the day to day workings of the many parts that make up your P&F do not just come together magically and would not be so successful without the selfless efforts of the following people:

- **Rochelle Higgins & Louise Ferres** for the weekly opening and arrangement of the 2nd Hand Uniform Shop
- **Marshelle Zamparelli** for everything that she has done for our Basketball teams and to our new committee, who have a lot to live up to!!
- **Jacqui Audino & Toula Hollingum** for making the Mother's Day Stall run so smoothly
- **Mary Nutall** for again taking care of the Entertainment Books and doing it so efficiently
- **Fiona Gilbert & Abigaille Perrotteti (Marone)** for taking on the annual Family Camp and to the previous committee (of Natalie Hoye & Robyn) for making their jobs so much easier by being so well organised
- **Anita Blagg** for again running the Footy Tipping so seamlessly
- **Kelly Rivas** and her committee for taking such wonderful ownership of the Netball for the past few years and to the new committee; you have huge shoes to fill!!
- **Angela Bird** and her Banking team for taking care of the weekly School Banking
- **Gillian Aves** for everything that she does, ranging from Welcome & Christmas BBQ's, School Disco's, and Father's Day Breakfasts; pretty much anywhere that she is needed.
- **Kylie Lycho** and **Lucy Brodalka** for another successful and loud School Disco
- **Paul Connell** and his team of men (the SPD Committee) who so efficiently run our St Peter's Dads (SPD's) activities
- **Marie-Anne Keefe** for taking on the administration of our Facebook page and for sharing her expertise and for providing such interesting information. If you haven't already "liked" our page please do so!!

With so many people doing so much I sincerely hope that I have not missed anyone.

I feel very blessed to be part of a school where we have such a strong community spirit, which is supported by the Parish, our Administration, Leadership team, Teaching Staff, Parents and every one of our superstar students.

My appreciation of what we have at St Peters has only grown over the past 12 months and I sincerely look forward to the next 12 months.

If you haven't already been involved I encourage you to do so as you will find it extremely rewarding.

Finally on a somewhat sad note we want to say a fond farewell to two very special people in Loretta Hackner and Steve Miranda.

You have both been massively integral parts of St Peters for what feels like forever.

You will both be very sorely missed by all but we wish you the very best of luck in everything that you do in the future.

b. Principal's Report: G. Ward
As tabled at School Board AGM.

c. Treasurer's Report: G. Forrest
Please see attached PDF file.
Vote to accept P&F Budget for 2014/2015. All in Favour. Passed.

5. Appointment of Auditor: G. Forrest
The P&F Finances are audited every year and so therefore an auditor needs to be appointed at each AGM. Cheapest quote received from Abbot Audit Services Pty Ltd for \$825.
Vote to accept the appointment of Abbot Audit Services Pty Ltd as P&F Auditor. All in Favour. Passed.

6. Current Office Bearers:
President- B. Foote (continuing)
Vice President – Alison Rawson (standing down)
Treasurer – Graham Forrest (standing down)

Secretary – Alissa Pizzolante (continuing)
Committee Member – Angela Bird (continuing)
Committee Member - Jean Paradise (standing down)

7. Election Of Office Bearers and Committee Members for 2015:

Positions vacant are Vice President, Treasurer and two General Committee Member positions.

Vice President nomination/s: Raelene Notley.

VP position uncontested

Raelene Notley welcomed to role as Vice President of St Peter's P&F.

Treasurer nomination/s: Katrin Lehn and Magdalena Wittek.

Presentations -

K. Lehn - Currently unavailable this read by B. Foote -Studying CPA at ECU; Bookkeeper for 7 years; Son in PP. Would like to help the school.

Magdalena Wittek – Thankyou for considering me for this position. I have a son in Year 4 and son due to start Kindy in 2017. I am a qualified Chartered Accountant, currently Assistant Director at Department of Treasury.

Vote by show of hands. M. Wittek majority.

Magdalena Wittek welcomed to role as Treasurer of St Peter's P&F.

General committee Member Nomination/s: Alisa Cardaci and Alison Rawson.

Two position available.

Alisa Cardaci and Alison Rawson welcomed to role as General Committee Members of St Peter's P&F.

Motion to accept all voted positions to St Peter's P&F Committee. All in Favour. Passed.

Addition from Mick Doyle (Parish Finance Committee).

Looking for a General Committee Member. Chance to liaise between School and Parish. Contact Mick Doyle or Don Pinto. Meetings first Wednesday of the Month.

8. Sub Committee Co-ordinators for 2015

Mother's Day Stall/Craft – Jacqui Audino, Toulia Hollingum and Alissa Pizzolante

Footy Tipping – Anita Blagg

Social – Gillian Aves

Netball – Donna Beaton, Louise Ferres, Leonie Forrest, Annalisa Hutchinson, Melissa McAllister, Rochelle Reuben, Michelle Romani

School Banking - Angela Bird

Entertainment books - Mary Nutall

Family Camp – Fiona Gilbert and Abigaille Perrotteti

Fundraising –

Basketball – Amanda Christie, Vicki Robbins

School Disco – Kylie Lycho

Second Hand Uniform Shop – Amy Eva, Manuela Maric, Alison Rawson, Amber Salvia.

Fathering Project – Richard Boyd

I move the motion to accept all Office Bearers, Committee and Subcommittee members as above. Majority in favour. I declare the motion accepted.

9. LIFE MEMBERS: B. Foote

It is very easy to nominate this person. Has been involved in the school since 2007. There was no absolutely no argument and the decision was unanimous.

I move the motion to accept Teresa Perone as the P&F Life Member for 2015.

Vote to accept Teresa Perone as P&F Life Member.

2/3rds majority. I declare the motion accepted.

Will be announced at final School Assembly.

10. NEXT MEETING: B. Foote

7:30pm Monday 7th December in Staff Room. This will be a short meeting to wrap up any finances, dates and fundraising for next year.

Drinks and nibbles provided.

Next AGM December 2016.

11. CLOSE MEETING: 9:10pm