

# **St Peter's Primary School**



## **Information Booklet**

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## **'A Partnership'**

I dreamed I stood in a studio  
and watched two sculptors there.  
**The clay they used was a young child's mind**  
and they fashioned it with care.

One was a teacher, the tools he used  
were books and music and art;  
One was a parent with a guiding hand  
and a gentle, loving heart.

Day after day the teacher toiled  
with touch that was deft and sure.  
While the parent laboured by his side  
**and polished and smoothed it o'er.**

And when at last their task was done,  
they were proud that what they had wrought  
could neither be sold nor bought.

And each agreed they would have failed  
if they had worked alone

For behind the parent stood the SCHOOL,  
and behind the teacher, THE HOME.



*Dear Parents*

***A warm welcome to St Peter's Primary School. At St Peter's, we look to build a collaborative and positive partnership with parents to ensure there is a rich set of integrated learning opportunities for students to grow in their faith and be confident life-long learners. We are concerned with developing in our students a set of core Christian values, habits, competencies and attitudes that will enable them to be well rounded successful individuals. There is a focus on providing high quality teaching and learning programs. We look to create a safe, caring and loving environment that children can flourish in at St Peter's.***

***St Peter's has a heightened sense of community characterised by generosity, compassion, pride and equitable opportunity. You are encouraged to be full participants in the activity of the school and to contribute to the common good.***

*The information contained in this booklet outlines key aspects of the organisation and operation of the school. You are invited to refer to this booklet as the need arises throughout the year.*

***We at St Peter's Primary school are looking forward to working with you to meet the learning needs of your children.***

*Yours sincerely*



*Greg Ward  
Principal*

## Values

**T**  
**R**  
**U**  
**E**  
**E**

**TRUST**

**RESPECT**

**UNITY**

**EXCELLENCE**

## Vision

Our Vision is a community where students graduate from St Peter's as **successful learners today, and are prepared for** tomorrow with a strong faith and core values of Trust, Respect, Unity and Excellence.

## Mission

The St Peter's Mission is enduring and declares our core purpose as a school. Deriving strength from our motto VERITAS, we are inspired to learn, achieve and serve in truth.

## **GOALS**

Working as a strong and united group, the staff:

- nurture the child's knowledge and love of God, and an understanding of the Catholic Church's teaching in a context of practical faith;
- promote an atmosphere of community where children, teachers and parents are genuinely concerned for one another;
- foster an appreciation of the Arts;
- develop the child's physical and sporting skills which will contribute to health and social development;
- provide opportunities which assist the development of personal initiative and responsibility;
- facilitate communication and interaction between the community and the school; and
- want children to be happy and reach their potential.

## **THE SCHOOL**

St Peter's Primary School is a Catholic School situated in St Peter's Parish, Bedford/Inglewood. It is a co-educational school which caters for approximately 700 students.

The school, which is owned by the Catholic Archdiocese of Perth, operates under the authority of the Catholic Education Commission through the Catholic Education Office and its Director. It was established by the Dominican Sisters in 1941 and has very strong links with the parish.

## **ENROLMENT POLICY**

Priority in selection is given to:

- younger siblings of students currently enrolled at St Peter's Primary School;
- children of Catholic families in the Parish;
- children of families with historical links;
- children of Catholic families from other Parishes;
- children from non-Catholic families; and
- children at the Principal's discretion.

Parents of applicants will be requested to bring their son/daughter to an enrolment interview with the Principal or Assistant Principal. At least one parent and the child will be expected to attend the interview.

In order for an application to be lodged, the following documents/ checklist must be submitted.

- Student Enrolment Application Form
- Registration Fee \$55-00 (non-refundable per application)
- Birth Certificate (copy)
- Baptism Certificate (copy)
- Immunisation Certificate (copy)
- Parish Priest Reference Form
- National Data Collection Form



## **RELIGIOUS EDUCATION**

Christ is the foundation of the whole educational enterprise in a Catholic School. His revelation gives more meaning to life and helps us to direct our thoughts, actions and will according to the Gospel, making the Beatitudes our norm of life. In their own individual way all of the school community share this Christian vision, thereby, making the school Catholic. Principles of the Gospel, in this manner, become the educational goal.

Our Religious Education program is based on curriculum approved by the Archbishop of Perth and the Catholic Education Commission of Western Australia and is issued by the Catholic Education Office.

Parents of children involved in Sacramental Programs are asked to take part in the preparation of their child/children. To assist parents and help them feel at ease with the changing emphasis regarding the teaching and understanding of religious education, evenings are planned when parents are given background information about the relevant Sacrament.

The programs are co-ordinated by the Parish and considerable time is given to follow-up work in the classroom and through Retreat Days run by the teachers. Children are prepared for the Sacrament of Reconciliation in Year 3, Eucharist in Year 4 and Confirmation in Year 6.

Parents are most welcome to attend the whole school/Parish Masses and Paraliturgies that are an integral part of life in any Catholic School. Notice of School Masses are on the Term Calendar with a reminder note also contained in the Newsletter.

## **CURRICULUM PROGRAM**

The Curriculum at St Peter's Primary School aims at the growth and development of the total person. The school includes in its goals not only the development of knowledge, but also the physical and intellectual skills and values necessary for participation and leadership in a rapidly changing world.

St Peter's Primary School provides an integrated curriculum for all students with Religious Education as the focus. The integrated curriculum draws together the concepts, knowledge, skills, attitudes and values from the Australian Curriculum learning areas of Mathematics, English, Science, Health and Physical Education, Technologies, Humanities and Social Sciences, History and The Arts in developing the competencies of expressing, investigating, communicating, creating and reflecting.

All curriculum programs are based on documents approved by the Catholic Education Commission of Western Australia and the West Australian Education Department. All programs provide for a range of teaching and learning styles in an effort to promote cognitive, social, personal and equitable opportunities for all students. A range of specialist programs are included within the organisational structure of the School and these include:

Library, Reading Recovery, IT, Physical Education, Social Work, Liturgical Music, Special Needs, Indonesian, Science, Literacy and Numeracy, Visual Arts, Extension, EMU Maths and Music.

Details of all Curriculum programs are outlined to parents at the Information Nights which are held at the beginning of each year.

## **A PARTNERSHIP—*Working As One***

The school endeavours to establish close links with parents. Once established, these links result in:

- greater understanding by parents of their children's schooling;
- greater understanding by teachers of the children and their needs;
- better communication between home and school;
- high student morale and confidence;
- more goodwill and mutual esteem between parents and teachers;
- greater involvement by parents in school activities; and
- a happier school.

Through their communication with their child's teacher and other members of the staff, parents contribute to the development of policies and programs that benefit the education of the whole child.

### ***Parent Involvement***

Parents are invited to be involved in the following ways:

- As parent helpers in the classroom, they play a valuable role in extending the children's experience and access to adult assistance. The assistance of parent helpers is very much appreciated by the teachers, particularly in areas such as language activities, art and craft, physical education, library and excursions.
- As members of the school community, they elect and may be elected as members of the School Board.
- As parents in the school, they are members of the Parents and Friends Association and may nominate to serve on the committee.

### ***St Peter's School Board***

St Peter's Primary School is under the financial management of the St Peter's Catholic School Board, a representative body elected from the school and parish community and accountable to the Archbishop and the Catholic Education Commission of Western Australia. The Board is responsible for the financial administration of the school and meets each month. Members are elected at an Annual General Meeting which is held each November in conjunction with the Parents and Friends Association.

### ***Parents and Friends Association (P&F)***

All parents of children in the school are members and any other persons interested in the school are welcome. The P&F is responsible for fundraising to provide teaching resources and amenities, and to assist in promoting and organising parents' involvement. Opportunities are given for parents to provide feedback on school activities.

The Annual General Meeting is held in November/December each year. At this meeting, a working committee is elected. Parents are kept informed of activities via the electronic School Newsletter.

### ***Family Camp (P&F)***

This is held on an annual basis in October and families are invited to join other families in a relaxing weekend of community building at an outer suburban facility.

**FEES—Please visit our website at [www.stpeters.wa.edu.au](http://www.stpeters.wa.edu.au) for a current and complete Schedule of Fees.**

There are eight main categories

- Tuition Fees
- Building Levy
- P & F Levy
- Computer Levy
- Amenities Fee
- Camp Fee (Year 6 only)
- School Annual
- Sacramental Levy (Years 3, 4 & 6 only)

***Enrolment Fee (per application)*** - A non-refundable fee of \$55 (\$50 fee plus \$5 GST) is payable when lodging an enrolment for your child.

***School Fees***—Accounts are sent out at the beginning of each term, and may be paid by the term (**four times a year**), by the semester (**twice a year**), annually or by direct debit. They are also payable at the Front Office via eftpos, cash or cheque.

***Kindergarten Fee (per child)*** - Kindergarten Tuition and Amenities Fees per annum.

**Building Levy (per family)** - This is collected by the school to service loans used to finance our Capital Development Plans. This is compulsory for all families from Kindy to Year 6. The levy is subject to review by the Board each year.

**P & F Levy (per family)** - The money is used to assist in the daily running of the school. The levy is per annum for PP to Year 6, and is subject to review at each P&F AGM.

**Computer Levy (per child)** - The levy is used to assist with the school's Information Technology Plans.



**Amenities Fees (per child)** - This is payable with each account, as amenities and excursion fees—Pre Primary to Year 6.

**School Annual (per family)** - The School Annual is produced each year with information and memories of that school year. This fee is per annum per family. Additional books can be purchased from the front office at the end of each school year.



**Camp Fee (per child)** - Year 6 only.

## **STUDENT RESPONSIBILITIES**

In trying to achieve our school goals, St Peter's Primary School has developed a set of responsibilities concerning students' behaviour towards each other and adults. All discipline is founded upon respect for self and others. Parental support in developing responsible and acceptable behaviour is essential. The best situation for the student is where home and school work co-operatively.

Students should:

- look after themselves;
- look after others; and
- look after their place.

## **PROCEDURES**

### ***Classroom Expectations***

Each teacher has developed a code of behaviour within his/her classroom which will contribute to a positive learning environment. This code will be within the broad bounds of the school's Pastoral Care Policy (currently the CEO policy), but will take into account the teacher's style and the needs of a particular class. Parents and students are to be familiar with both school-wide and classroom expectations.

## ***Consequences***

Teachers at St Peter's Primary School will continue to ensure that positive behaviour is given recognition. The staff are committed to increasing communication, not only between students and teachers, but also between home and school.

Students will also know when they have shown behaviour which is unacceptable. Our purpose is to help students see that they are responsible for their behaviour and in control of themselves. The choice is always with the student.

## ***Student Safety***

Students may play in the areas of the school grounds allotted to them. The Church grounds are not for playing on and are out of bounds. Children are never to run near, or on, any stairs area or on the verandah around the school.

## **ASSEMBLIES**

Assemblies are held on Friday mornings starting at 8.30am. Awards, Certificates and other presentations are made at these assemblies. All parents are welcome to attend.



## **SCHOOL MASSES**

School Masses commence at 9.45am—please keep an eye on the newsletter to see when your child's class is attending. Mass commences after the school assembly. We welcome all parents to join the school and attend Mass with us.

## **POLICIES**

The current policies and procedures are available on the school website [www.stpeters.wa.edu.au](http://www.stpeters.wa.edu.au) These are important documents upon which the school's teaching and learning programs are based and are periodically reviewed and updated. Parents are welcome to discuss any policies with the Principal or appropriate staff member. All policies are continually reviewed.

## **SCHOOL HOURS**

**Monday to Friday:**      8.30 am to 3.00 pm (Years 1-6)  
   8.30 am to 2.50 pm (Pre-Primary)  
   8.45 am to 2.30 pm (Kindergarten)

No child is permitted to leave the school grounds during these hours without a note from the parents or permission from the Principal. Children are not expected to arrive at school before 8.15am or to remain after school after 3.15pm. Legal responsibility of the school commences at 8.15am and ceases at 3.15pm.

## **OFFICE HOURS**

Every effort will be made for someone to be in attendance at the office between the hours of 8am and 4pm each school day.

## **ABSENCES/LATE/EARLY DEPARTURE**

If your child is going to be absent from school, please advise the school on 9271 2896 or email [office@stpeters.wa.edu.au](mailto:office@stpeters.wa.edu.au) prior to **9am** each morning. Under the Education Act Regulations, parents are required to inform the class teacher in writing the reason for their child's absence the first day the child returns to school.

Parents are requested to notify the school immediately if it is known that a child's absence is likely to exceed one week.

Children arriving late to school or departing early must be signed in/out at the front office by a parent/guardian.

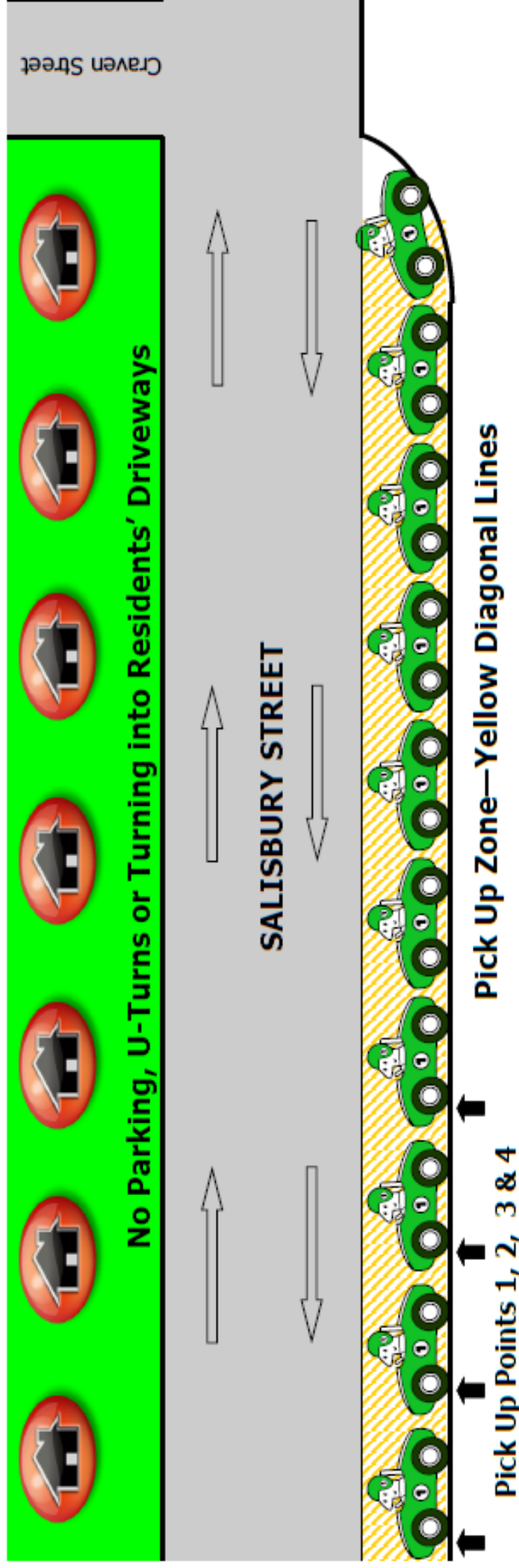
## **PARKING**

We urge parents to exercise great care and patience when delivering or collecting children from school.

Sections of Salisbury Street and Wood Street are controlled areas (drop off, pick-up zones). To remain any longer may incur a fine.

All children who have not been picked up from either Wood Street or Salisbury Street by 3.15pm will be taken to the school office to wait for their parents to collect them.

**Under no circumstances are parents' cars to be driven into the school car park during school hours unless by prior arrangement with the Principal.**



## **SALISBURY STREET - Pick Up/Drop Off Zone Rules**

1. Pick Up and Drop Off at Points 1, 2, 3 & 4 Only—progress down the line and do not exit prior to these points.
2. Parents are NOT permitted to exit the vehicle. Children should be independent and enter and exit without assistance on the kerbside (bags should be in an accessible position).
3. Please display your name placard in a visible position at pick-up (visor preferred as not always visible on dashboard—you will receive placard for Year 1).
4. Follow the flow of traffic—No U Turns or turning into Residents' Driveways.
5. Inform grandparents, relatives and friends of procedures if picking up children
6. School Drop-Off Times 8-8.30am (teacher supervision commences at 8.15am) - students to sit quietly in undercover area until moving into classrooms at the 8.15am bell.
7. Council **No Parking** Signs for Zones— 7.45am—8.30am and 2.45pm—3.30pm

**Please ensure that you follow these rules for the safety of our children**



## **CANTEEN**

The Canteen is run by staff and operates with voluntary help. Parents are asked to give a few hours of their time, where possible, to benefit the children.

### ***Canteen Hours***

Monday to Friday            Recess (10.40am) and Lunch (12.40pm)

Further information will appear in the weekly newsletter.

## **SPORT**

Sport and Physical Education is compulsory. If your child cannot participate, please send a note to the class teacher. The white polo t-shirt must be worn on Fridays and the coloured house/faction polo t-shirt on any other day as designated by the class teacher.

Netball, Basketball, Soccer, Football, Tennis and Sporting Schools information will appear in your weekly newsletter when appropriate.

## **DENTAL CLINIC**

The children benefit from dental treatment at the Hillcrest Dental Clinic (9271 7184). The service is free and available to all children.



## **HEALTH AND EMERGENCY INFORMATION**

It is vital that all details on the emergency sheets are kept up to date so please notify the school immediately if your contact details change. In the case of illness or accident, every effort is made to notify the parents. Sick children do not enjoy school and often spread their sickness to others. Children who are too ill to remain at school will be sent home. Parents are asked to ensure sick children have recovered before sending them back to school.

The school should be informed of any physical or emotional problem your child has which may affect his/her progress at school. Written notes should be sent to the school teacher immediately after any absence.

Medication will only be administered at school under exceptional circumstances and a permission form needs to be filled out at the School Office.

## **ALLERGIES**

Due to the number of allergic and anaphylactic children, St Peter's is an Allergy Aware School. Therefore staff and students are not permitted to bring nuts or nut products to the school.

## **UNIFORM SHOP**

The School Uniform Shop is open every Friday (School Day) during the school term between 7.45am to 12.15pm. Cash, cheque and Eftpos facilities are available for payment (no AMEX or Diner's Club). Price lists are available from the website and the office.

A secondhand uniform shop is operated and run by volunteers - please see newsletter for opening days.

## **HOUSE (FACTION)**

ANGELICO (Blue) Friar Angelico (1397-1455) was a famous Dominican who lived in Italy and his feast day is 18 February.

DOMINIC (Yellow) St Dominic (1170-1221) is the patron saint of astronomers and his feast day is celebrated on 8 August.

SIENA (Red) St Catherine of Siena (1347-1380) was canonised in 1461, her feast day is 29 April.

VERONA (Green) Church of St Anastasia in Verona was consecrated as a Dominican Church in 1471 until 1808, and co-entitled to St Peter of Verona, martyr and co-patron of Verona.

## **KINDY UNIFORM**

- St Peter's Primary School maroon sport shorts
- St Peter's Primary School faction sport tops
- School Track Top/Pants
- Footwear—sandals or predominantly white sport shoes
- School Hat

## **PRE-PRIMARY UNIFORM**

- St Peter's Primary School maroon sport shorts or maroon pleated skirt (and briefs)
- St Peter's Primary School faction sport top
- St Peter's Primary School white polo shirt (Fridays and on excursions)
- School Track Top/Pants
- Footwear—sandals or predominantly white sport shoes
- School Hat

## **TERM 1 AND TERM 4**

### **SUMMER UNIFORM (Years 1-6 only)**

#### ***Girls***

- Cotton check uniform
- Dark brown sandals or correct black school shoes (lace-up) and short white socks (no sockettes)
- School Tracksuit Top
- School Hat

#### ***Boys***

- Grey shorts
- St Peter's Primary School white polo shirt
- Dark brown sandals or correct black school shoes (lace-up) and short grey school socks with Dominican stripe
- School Track Top
- School Hat

## **TERM 2 AND TERM 3**

### **WINTER UNIFORM (Years 1-6 only)**

#### ***Girls***

- Maroon tunic or skirt (skirt for Years 4-6 only)
- White long/short sleeve shirt
- Correct black school shoes (lace-up)
- White socks (white tights permitted though not sold in Uniform Shop)
- Maroon school jumper
- School tie
- School Hat

#### ***Boys***

- Grey shorts or long grey trousers
- White long/short sleeve shirt
- School tie
- Correct black school shoes (lace-up)
- Short grey school socks with Dominican Strips
- Maroon school jumper
- School Hat



## **SPORTS UNIFORM (Kindy - Year 6)**

### ***Girls***

- St Peter's sport shorts or maroon pleated skirt (and briefs)
- St Peter's faction sport shirt
- School Track Top/Pants
- St Peter's White Polo shirt - Fridays only (Kindy exempt)
- White ankle socks (no sockettes)
- Predominantly white sport shoes
- School Hat



### ***Boys***

- St Peter's sport shorts
- St Peter's faction sport shirt
- School Track Top/Pants
- St Peter's White Polo shirt - Fridays only (Kindy Exempt)
- White ankle socks (no sockettes)
- Predominantly white sport shoes
- School Hat

## **HAIR ACCESSORIES**

Maroon or school checked accessories available from the Uniform Shop. On sports days, the student can wear hair accessories of their faction colour only (no flowers, butterflies, etc please).

In addition:

- hair that reaches the collar must be tied up with school hair accessories;
- nail polish is not permitted;
- earrings are to be worn in both ears and be plain stud or sleepers in silver or gold (no colours);
- jewellery in addition to earrings must be limited to a watch and one religious medallion; and
- school hat must be worn at all times when outdoors.

## **SCHOOL BAG 'BACK PACK'**

All students are required to use the St Peter's Primary School 'back-pack'.

## **OPTIONAL**

The School Wet Weather Jacket may be worn to and from school, recess and lunch only, not in class. No other wet weather jacket can be worn in Years 1 to 6. Please note that this jacket does not replace the wearing of the school jumper.

***Parents are expected to fully support the school uniform policy and ensure that their children are dressed in correct school uniform at all times.  
Children will wear their school uniform in a neat and tidy manner.***

# Our School Prayer



Help us Lord in every way,  
to work our best  
throughout the day.

Help us Lord to think of others,  
through the guidance of  
Mary our Mother.

Thank you for our caring friends,  
whose friendship with us  
never ends.

Thank you Jesus for dying for us.  
We Love you Lord Jesus.

St Peter...Pray for us.

Amen

