



THE EASY WAY TO BOOK

## PP-YEAR 6 PARENT / TEACHER INTERVIEWS 2018

Dear Parents

Parent/Teacher interviews will be held during Week 9, commencing after early close on Monday 26<sup>th</sup> March 2018. Bookings must be finalised before Thursday 22<sup>nd</sup> March at 4pm, when bookings for this event will close.

For parents that do not have internet access, please send a note to the school office with your child's name, their class and your requested time options.

Interviews are strictly 15 minutes and are for parent/s only, it is requested that students and siblings do not attend.

**\* BOOKINGS CLOSE THURSDAY 22<sup>nd</sup> MARCH @ 4PM \***

Now you can book school interviews for the times that suit *your family*.

Go to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) and follow these simple instructions.

 

Simply enter the code and press "Go"



Enter your details



Select the teachers you wish to see



Select the appointment times that suit your family best



When you click **FINISH**, your interview timetable will be emailed to you automatically. If you do not receive your email immediately – **check your junk mail folder AND make sure you have spelled your email address correctly**

You can return to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) at any time, and change your interviews - until the bookings close on Thursday 22<sup>nd</sup> March @ 4pm

You may change your bookings, any time prior to the closing date, by re-visiting the [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) website, and using the event code. Remember to use the same name and email address, you used when you made your original booking.